



Fountain of Faith MBC Security Guard

Position Status: Part Time 25 hours per week (Monday – Friday from 5pm-9pm and Sunday from 8am – 2pm.

Classification: Non-Exempt

Salary: \$15-\$20 per hour

SUMMARY

The Security Guard position at Fountain of Faith Missionary Baptist Church (FOFMB) is responsible for assisting the Security Officer in securing the assigned premises, personnel, members, students and guests by patrolling property; monitoring surveillance equipment; inspecting buildings, equipment, and access points.

DUTIES AND RESPONSIBILITIES

- *Make your presence known by wearing proper security attire.*
- *Act as a visible deterrent to potential security threats*
- *Assist in ensuring the security, safety and well-being of all personnel, visitors, and the premises.*
- *Monitor and patrol the church premises to ensure a secure environment.*
- *Implement security protocols to prevent unauthorized access.*
- *Deter, de-escalate, and resolve any conflicts or disturbances that may arise.*
- *Protect the ministry's assets relative to theft, assault, fire, and other safety issues.*
- *Handle challenging situations calmly and professionally.*
- *Completes reports by recording observations, information, occurrences, and surveillance activities; interviewing witnesses; obtaining signatures.*
- *Remain in compliance with local, state and federal regulations.*
- *Follow procedures for various initiatives, including fire prevention, property patrol, traffic control, and accident investigations.*
- *Respond to emergencies to provide necessary assistance.*
- *Maintains FOFMBC protocol, policies and procedures.*
- *Demonstrates integrity.*
- *Performs and maintains tasks with an appropriate level of confidentiality.*
- *Stay updated on security procedures and undergo regular training.*

QUALIFICATIONS

Must possess a sheepdog's heart and mindset of protecting others. Have the willingness to sacrifice "attending" services and events as a participant to be able put the well-being of others before yourself while at the church. The ability to demonstrate proper gun safety. Possess the dedication to commit to a minimum of two days of professional training, and to train at least once a month with the security team as required. Also, to commit to one year of service.

- *High school diploma or GED.*
- *One (1) year proven work experience as a Security Officer, preferably.*
- *Valid Cleet Armed License is preferred;*
- *Strong oral and interpersonal communication skills.*
- *Sound judgement*
- *Ability to work in a team environment.*
- *Flexible hours for availability (including evenings and weekends).*
- *Positive customer-oriented attitude and professional image.*

ESSENTIAL JOB FUNCTIONS

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is required to:

- *Lift 20 pounds individually and occasionally 50 pounds;*
- *Standing, sitting, walking, running, climbing, bending, kneeling;*
- *Sighted with capacity for both color and distance;*
- *Verbal, auditory, and written capabilities to effectively communicate in an articulate manner.*

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

**Additional duties and responsibilities may be added to this job description at any time. The job description does not state or imply that these are the only activities to be performed by the employee holding this position. Employees are required to follow any other job-related instructions and to perform any other job-related responsibilities as requested by their supervisor.*